# MINUTES OF REGULAR MEETING

A regular meeting of the **Board of Commissioners** of **Hospital Service District No. 2, Abbeville General Hospital,** Parish of Vermilion, State of Louisiana was called to order at **6.15 P.M. on Wednesday, September 16, 2026,** by Mr. Oswald Broussard, Vice Chairman. Proceedings were taken at their regular meeting place in the Hospital Boardroom of Abbeville General Hospital with the following people present:

**MEMBERS PRESENT:** Oswald Broussard, Chairman
Claude Meeks, M.D.
Jody Landry, Vice Chairman
John Boudreaux
Kelly Richard
Daleon Primeaux

**MEMBERS ABSENT:** Anita Levy

**STAFF PRESENT:** Michael J. Bertrand, Chief Executive Officer
Troy Hair, Chief Financial Officer
Heidi Guidry, Chief Nursing Officer
Abbey Palombo, Recording Secretary
Donna Adams, Maintenance Director

## APPROVAL OF MINUTES

On motion of Kelly Richard, seconded by Jody Landry and unanimously carried, **the minutes of the Regular Board of Commissioners meeting held August 26, 2026, were approved as written.**

## COMMUNICATIONS

The following communications were reviewed:

- ✓ Save the Date – Medical Staff Christmas Party
- ✓ Medicaid State Directed Payments for Hospital Services That Could be Reduced by 2025 Reconciliation Law Limts

## NEW BUSINESS

- **Environment of Care Appriasal**
  On motion of Jody Landry, seconded by Daleon Primeaux and unanimously carried**, the board approved the 2025 Environment of Care appraisal as presented by Donna Adams, Maintenance Director.**

- **Contract Review - September**
  On motion of Kelly Richard, seconded by John Boudreaux and unanimously carried, **the board approved the following contracts:**
  - ✓ AAA Home Health & Hospice - Hospice Care
  - ✓ Aetna Health, Inc. - Participating Provider
  - ✓ Amedisys Hospice, LLC - Hospice Care
  - ✓ Bernard Duhon, Ltd - Legal Services
  - ✓ Canteen MM Sales Co, Inc. - Vending Services
  - ✓ Coloplast Women's Health
  - ✓ Eagle Pest Control and Chemical, Inc. - Liquid Terminate Control - Clinics

- ✓ Edward Lisecki, MD - Orthopedic Professional Services
- ✓ Forefront Analytics, LLC - Investment Management Agreement
- ✓ Freseniua USA Marketing, Inc. - Discounted Dialysis Supplies
- ✓ Gilsbar PPO, LLC - PPO Network
- ✓ Healthy Blue (Community Care Health Plan) - Medicare Advantage-Medicaid Program
- ✓ Louisiana Orthopedic Specialist, LLC - Professional Services
- ✓ Louisiana Recovery Services, Inc. - Credit Collection Services
- ✓ McNeese State University College of Nursing - Clinical Training - NP Program
- ✓ Mula Family Pharmacy
- ✓ Neuro Diagnostic Monitoring, LLC - Neurodiagnostic Services
- ✓ Pelican Pointe Healthcare & Rehabilitation - Patient Transfer
- ✓ Steris ERI endoscope preprocessor interface-subscription
- ✓ Trinity Capital Resources - Municipal Advisor
- ✓ Unitech Training Academy - Medical Assistant Program
- ✓ United Healthcare (CNN) - Managed Care

➢ **Roll-thru Heated Cabinet**

On motion of John Boudreaux, seconded by Jody Landry and unanimously carried, **the board approved the purchase of two section roll-thru heated cabinet for the food and nutrition department, with a 6 year parts and labor warranty, all labor associated with removal and disposal of the old unit, and delivery and set up of new cabinet from Lafayette Restaurant Supply at a total cost of $27,374.00(PFI # 64 & 64)**

➢ **Computrition Upgrade**

On motion of Kelly Richard, seconded by Daleon Primeaux and unanimously carried, **the board approved the complete computrition upgrade for the Point of Service Software used in the cafeteria, needed to stay in compliance with Computrition at a cost of $17,115.00 (PFI #62)**

➢ **Change Order No. 2 – Maurice Community Care Clinic**

On motion of Kelly Richard, seconded by Jody Landry and unanimously carried, **the board approved the change order as follows:**

- **Item 1:** Proposal Request No. 1: Item No. 1 - Delete Hardware Set No. 12 for Door 224A only. Item No. 2 - Provide additional Door Hardware for Hardware Set No. 12 for Doors 223A, 226A and 247A Only. Add the Sum of. $1,045.00
- **Item 2**: Proposal Request No. 2: Electrical Revisions required for the New (3 Phase) X-Ray Equipment to be provided by Abbeville General Hospital in lieu of re-installing the Existing X-Ray Equipment. No Cost for this item. $0.00
- **Item 3**: Proposal Request No. 3: Provide additional Door Hardware for Hardware Sets No. 5 for Door 204A, No. 6 for Door 205A, and No. 11 for Door 224A as indicated on the Proposal. Add the Sum of $775.50
- **Item 4**: Proposal Request No. 4: Item No. 1 -Replace existing Gutters and Downspouts on the front and side of the existing building, not in the original scope of work, with New Pre-finished Sheet Metal Gutters and Downspouts as indicated on the attached supplementary drawing. Item No. 2 - Provide additional length of Gutters and 1 added Downspout with concrete splash pad at the front courtyard along the new and existing building. Item No. 3 -

Provide Leaf Filters over all gutters on the front sides of the new and existing building. Add the Sum of $15,564.09

- **Item 5:** Proposal Request No. 5: Item No. 1-Remove existing curb ramp and landing and replace with new 4" concrete sidewalk as indicated on the drawing provided. Item No. 2-Remove and replace concrete curb adjacent to new sidewalk with new curb at lower grades as indicated on the drawing provided. Add the Sum of. $3,681.86

Per Proposal Request Specifications for all Items.

Total Change Order No. 2 Add the Sum of $21,066.45

- **Resolution – USDA Funding**

On motion of Daleon Primeaux, seconded by Kelly Richard and unanimously carried, **the board resolved:**

WHEREAS, IN ITS EFFORTS TO SECURE FINANCING FOR THE DESIGN, CONSTRUCTION AND EQUIPPING OF A NEW BUILDING TO EXPAND THE DISTRICT'S AMBULATORY SURGICAL SERVICES AND MODERNIZE ITS OBSTETRICS AND DELIVERY SERVICES (THE "PROJECT") THE DISTRICT HAS PREVIOUSLY AUTHORIZED CEO MICHAEL BERTRAND TO CONTINUE HIS EFFORTS TO SECURE FUNDING AND TO TAKE ALL ACTION NECESSARY IN
FURTHERANCE OF THE PROJECT; AND
WHEREAS, THE DISTRICT HAS SECURED A CONGRESSIONALLY DIRECTED SPENDING (CDS) COMMUNITY PROJECT FUNDING (CPF) GRANT FROM THE UNITED STATES CONGRESS WHICH WILL BE FACILITATED THROUGH VARIOUS AGREEMENTS WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL
DEVELOPMENT (USDA); AND
WHEREAS, IN CONNECTION WITH SAID GRANT, USDA WILL REQUIRE THE DISTRICT TO EXECUTE VARIOUS RELATED DOCUMENTS INCLUDING A REQUEST FOR OBLIGATION OF FUNDS AND LETTER OF INTENT TO
MEET CONDITIONS AMONG OTHERS;
NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD DESIGNATES AND AUTHORIZES MICHAEL BERTRAND, CEO, ON BEHALF OF THE DISTRICT TO CONTINUE HIS EFFORTS TO SECURE FUNDING FOR THE
PROJECT AND TO TAKE ALL ACTIONS NECESSARY IN FURTHERANCE OF THIS INITIATIVE, INCLUDING, BUT NOT LIMITED TO EXECUTING THE USA DOCUMENTS DESCRIBED ABOVE AND FURTHER RATIFIES ANY AND ALL PRIOR
ACTS IN CONNECTION THEREWITH.
I HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT RESOLUTION DULY AND LEGALLY ADOPTED BY THE BOARD OF COMMISSIONERS ON THE 16TH DAY OF SEPTEMBER 2026 AND THAT SAID RESOLUTIONS HAVE NOT BEEN RESCINDED, MODIFIED OR RECALLED AND REMAIN IN FULL FORCE AND EFFECT ON THIS DAY OF , 2026.

- **Omnicell Server Upgrade**

On motion of Claude Meeks, M.D., seconded by Jody Landry and unanimously carried, **the board approved acquisition, installation, and support of an Omnicell Server upgrade to replace the 2016 server that is reaching support end of life, at a cost of $47,779.65 (PFI # 123 & 126).**

- **Exam Tables – Abbeville Premier Surgical Services**

On motion of John Boudreaux, seconded by Claude Meeks, M.D. and unanimously carried, **the board approved the purchase of three (3) new exams tables, dark linen tops, and patient support rains from Cardinal Health at a cost of $30,333.00. (PFI #146)**

- **Thompson retractor**
  On motion of Jody Landry, seconded by John Boudreaux and unanimously carried, **the board approved the purchase of the large self – retaining retractor from Thompson Surgical Instruments needed to provide improved and consistent exposure of the surgical site while reducing the need for manual retraction at a cost of $28,318.86 (PFI #52)**

- **Majestic Medical CoreLabs Xray System**
  On motion of John Boudreaux, seconded by Claude Meeks, M.D. and unanimously carried, **the board approved the purchase of the CoreLabs Xray System from Majestic Medical, including Tube Stand and Elevating Radiographic Table needed for the expanded space at the Maurice Community Care Clinic and will be used to complete imaging requested by many providers, and expediate the treatment needed with more efficiency at a cost of $64,387.00 (PFI #55)**

- **Gulf Coast Bank Resolution**
  On motion of Daleon Primeaux, seconded by Claude Meeks, M.D. and unanimously carried, **the board approved resolved:**

By signing below, we certify to Gulf Coast Bank (Financial Institution) that: we are the AGENT and AGENT of the above named Governmental Entity ("Entity"), validly chartered and operating under the laws of the State of Louisiana; the following is a true and complete copy of the Resolution, properly adopted at a duly called open legal meeting of the officers of the Entity held on September 16, 2026 in accordance with the charter of the Entity, if any; this Resolution is contained in the minutes of that meeting and that such Resolution is still in force and effect and has not been amended or rescinded, and was and still is in accordance with the charter of the Entity, if any; the Financial Institution has been provided a true and complete copy of the charter of the Entity, if any, as in effect as of the date of this Resolution; provided below are the correct names, titles, and genuine signatures of the persons authorized to exercise the powers provided in the Resolution ('1Authorized Signers"); and the Financial Institution may rely upon our certification as to our authority to execute this Resolution and to make the representations in this Resolution,

**IT IS RESOLVED:**

The Authorized Signers shall possess the powers indicated as contained in this Resolution.

**DEPOSITORY ACCOUNT**. Perform the following activities in regards to the depository account(s) indicated above in the name of the Entity, subject to any terms and conditions governing the account(s), including:

- Account Opening and Maintenance. Open and maintain the Entity account(s).

Number of signers required: 2

- Make Deposits. Make deposits to the Entity account(s),

Number of signers required: 2

- Endorsements, Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Entity, by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing,

Number of signers required: 2

- Make withdrawals. Make withdrawals from the Entity account(s) in any manner permitted by the account(s) regardless whether such action will create or increase an overdraft of the involved account.
- Number of signers required: 2
- Transfer Funds. Transfer funds from the Entity account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Entity and execute any agreements related to such transfers,
- Number of signers required: 2
- Approve, Endorse, Guarantee and Identify Payees. Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft, or order for the payment of money whether drawn by the Entity or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money.
- Number of signers required: 2

**SAFE DEPOSIT BOX**. Lease a Safe Deposit Box(es) with Financial Institution, make inspections of, deposits to and removals from the Box(es), and exercise all rights and be subject to all responsibilities under the Lease. Number of signers required: 2

**NIGHT DEPOSITORY**. Enter into a Night Depository Agreement with Finm1cial Institution and exercise all rights and be subject to all
responsibilities under the Agreement.
Number of signers required: 2

**LOCKBOX**, Enter into a Lockbox Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.
Number of signers required: 2

**DEBIT CARD/ACCESS CARD**. Apply for, receive and utilize debit, automated teller machine cards, or other access devices to exercise those powers authorized by this Resolution or other Resolutions then in effect.
Number of signers required: 2

**CASH MANAGEMENT**. Enter into a cash management agreement or applicable agreement(s) with Financial Institution and exercise all rights and be subject to all responsibilities under the agreement(s).
Number of signers required: 2

IT **IS FURTHER RESOLVED THAT:**

**DESIGNATED DEPOSITORY**. Financial Institution is designated as a depository for the funds of the Entity and to provide other financial accommodations indicated in this Resolution.

**AUTHORIZED SIGNER'S POWERS.** Authorized Signers are authorized to make any and all other contracts, agreements, stipulations, and orders which the Authorized Signers may deem advisable for the effective exercise of their powers.

**SIGNATURES**. The Financial Institution shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees res\.1lting from the honoring of any signature, authorized by this Resolution, or refusing to honor any signature not so authorized, regardless of

whether or not such signature was genuine, if such signature reasonably resembles the specimen provided to the Financial Institution. The Financial Institution shall also be permitted to rely upon non-signature security and verification codes which it provides to or receives from an Authorized Signer and shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from their use.

**IMPROPER ENDORSEMENT.** Any negotiable instrument, check, draft, or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Entity by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Entity any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.

**DISPOSITION OF FUNDS**, When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to
any depository account(s) of the Entity, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.

**PRIOR ENDORSEMENTS**. All negotiable instruments, checks, drafts, or orders for the payment of money deposited with prior endorsements are guaranteed by the Entity.

**PRE-RESOLUTION TRANSACTIONS**. All actions by Authorized Signers in accordance with this Resolution but before the adoption of this Resolution are approved, ratified, adopted, and confirmed by the Entity.

**WARRANTY**. That the Financial Institution may rely upon the certification as to the Entity authority to execute this Resolution and make the representations in this Resolution.
NOTIFICATION OF CHANGES. The Entity shall notify Financial Institution in writing at its address shown above in advance of any changes which would affect the validity of any matter certified in this Resolution.

**REVOCATION AND MODIFICATION.** An act ("Act11) to modify, terminate, amend or replace this Resolution will not immediately affect the ability of the Financial Institution to rely upon this Resolution. The Act shall not affect any action by the Financial Institution in reliance on this Resolution before the date the Act becomes effective as set forth in the next sentence. An Act will not become effective until all of the following occur: (a) Financial Institution receives written notification of the Act in a form and substance satisfactory to the Financial Institution and (b) the Financial Institution has had a reasonable period of time to act upon such notification. Until the Act is effective, this Resolution shall remain in full force and bind the Entity, its legal representatives, heirs, successors and assigns.

- **Gulf Coast Bank Resolution**
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By signing below, we certify to Gulf Coast Bank (Financial Institution) that: we are the AGENT and AGENT of the above named Governmental Entity ("Entity"), validly chartered and operating under the laws of the State of Louisiana; the following is a true and complete copy of the Resolution, properly adopted at a duly called open legal meeting of the officers of the Entity held on September 16, 2026 in accordance with the charter of the Entity, if any; this Resolution is contained in the minutes of that meeting and that such Resolution is still in force and effect and has not been amended or rescinded, and was and still is in accordance with the charter of the Entity, if any; the Financial Institution has been provided a true and complete copy of the charter of the Entity, if any, as in effect as of the date of this Resolution; provided below are the correct names, titles, and genuine signatures of the persons authorized to exercise the powers provided in the Resolution ('1Authorized Signers"); and the Financial Institution may rely upon our certification as to our authority to execute this Resolution and to make the representations in this Resolution,

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- Endorsements, Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Entity, by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing,

Number of signers required: 2

- Make withdrawals. Make withdrawals from the Entity account(s) in any manner permitted by the account(s) regardless whether such action will create or increase an overdraft of the involved account.
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**IMPROPER ENDORSEMENT.** Any negotiable instrument, check, draft, or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Entity by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Entity any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.

**DISPOSITION OF FUNDS**, When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to
any depository account(s) of the Entity, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution without inquiring as to the

disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.

**PRIOR ENDORSEMENTS**. All negotiable instruments, checks, drafts, or orders for the payment of money deposited with prior endorsements are guaranteed by the Entity.

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- **Trinity Capital Resources – USDA Application Support Services**
  On motion of Kelly Richard, seconded by John Boudreaux and unanimously carried, **the board approved the agreement with Trinity Capital Resources for USDA Application Supports Services as presented.**

- **July Financial Report**
  Troy Hair, Chief Financial Officer, presented the July Financial Report. The detail in comparison to budget was reviewed.

  ⇒ **Updated Sales Tax Plan for Improvement**

  The Board reviewed the updated Sales Tax Plan for Improvement

**EXECUTIVE SESSION**

On motion of Jody Landry, seconded by Kelly Richard and unanimously carried, **the Board entered into Executive Session for Approval of Minutes, and Strategic Planning, and Performance Improvement.**

**OTHER**

- **IRS Examination Update**
  On motion of Kelly Richard , seconded by Daleon Primeaux and unanimously carried, **the board authorized administration to engage with William A. Neilson, Sr., tax attorney from Neilson Spaulding to settle the audit with the IRS.**

- **Leadership Dashboard**
  On motion of Daleon Primeaux , seconded by Jody Landry and unanimously carried**, the board the 2nd quarter leadership dashboard as presented.**

**ADJOURNMENT**

On motion of John Boudreaux, seconded by Jody Landry and unanimously carried, **the Board adjourned at 7:38 P.M.**

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**MICHAEL J. BERTRAND, II, MS, MBA**
**CHIEF EXECUTIVE OFFICER**
**SECRETARY / TREASURER**

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**OSWALD BROUSSARD**
**CHAIRMAN OF THE BOARD**